Student Name:

This opt-in form is designed for students participating in a Dual Degree Engineering Program at Westminster College and wishing to transfer to Southern Illinois University Carbondale (SIUC). The student and advisor will review the information below to ensure complete understanding of both parties regarding the specific processes.

**Information:**

- Financial aid eligibility expires after the student has attempted more than 180 credit hours. In some cases, students in the Dual Degree Engineering Program will need to take more than 180 credit hours to complete both degrees. If this is the case, the student understands his need to independently submit an appeal to the Financial Aid Office at SIUC.
- The student authorizes both SIUC and Westminster College to exchange official transcripts of the student’s academic record back and forth as necessary for degree posting. A fee will be charged to the student for requesting electronic or paper transcripts from Westminster College.
- The student will need to pay an application fee to SIUC. However, SIUC will waive the transcript request fee for those transcripts being sent to Westminster College to complete the reverse transfer.
- If the student opts out of this agreement for any reason, the student is responsible for all transcript requests and payments.
- The student should apply for graduation from Westminster College during the early part of his final semester at SIUC. The student should also *electronically* request a final Westminster transcript (with ‘degree conferred’ on it) be sent to SIUC before graduation from SIUC.
- University Core Curriculum requirements at SIUC will be fulfilled upon receipt of the official transcript showing a posted Bachelor’s degree from Westminster College.
- The student should *not* apply to graduate from Westminster College prior to transferring to SIUC.

**Checklist:**

- Review and sign this form, opting into the Dual Degree Engineering Program
- Request the Registrar’s Office of Westminster College to send the official transcript to SIUC as the student applies to SIUC
- Request the Registrar’s Office of SIUC to send transcript to Westminster College after grades are posted for the student’s second to last semester at SIUC.
- Submit applications for graduation to both SIUC and Westminster College during the early part of the student’s last semester at SIUC
- Request the Registrar’s Office of Westminster College to send the final transcript indicating ‘degree conferred’ to SIUC before graduation from SIUC

Student Signature: [ ] Date: [ ]